



Lord Beaconsfield PAC Minutes

Wednesday, January 13th, 2021 @ 7pm (on Zoom)

The purpose of the Council is to support, encourage and improve the quality of education and well being of students at Lord Beaconsfield Elementary School.

Zoom Meeting Link:

<https://sd43-bc-ca.zoom.us/j/62312717071?pwd=aTdBdjY1OTJwRDZWeEN4Y3pPazBaZz09>

Meeting ID: 623 1271 7071

Password: PAC

ATTENDEES: Lani Morden, Principal. Rose, Carlene, Petra, Shelley, Bilyana, Melissa, Henry, Lisa W, Kathy, Aaron

INFORMATION ITEMS (ADVOCACY & COMMUNITY ENGAGEMENT)

- Minutes from last meeting (December 9th 2020) APPROVED BY GROUP.
- Principal's Message – Lani Morden
 - **Return to School After Winter Break** – It has been a smooth and positive start up after Winter Break. Teachers have been supporting students with getting back into routines.
 - **Option 4 Update** – We have 5 students returning to in person instruction next week on January 19th. The next and final entry date is March 1st. Parents/guardians of returning students have been sent H/S protocols, daily health check and Code of Conduct to support return to school. Teachers are reaching out to parents of these students as well.
 - **Music Update** – Ukulele's being delivered to school tomorrow afternoon. Ms. Bredin's (Grade ¾ class) and then Ms. Lee's (Grade 1 class) will be starting with these instruments.
 - **AIRS Program** – The Artist in Residence Program starts tomorrow. It is virtual this year. Last year was the pilot year with three classes involved. Additional classes are involved, teachers are excited. Teacher professional development is part of this opportunity.
 - **Black History Month** – February each year. Teachers are educating themselves and learning how to educate children about the history and contributions of black people in Canada and around the world. Black Shirt Day – grassroots initiative in some communities on January 15th
 - **FSA Assessments** – A new testing window has been established from February 15 to March 12, 2021. I am awaiting a letter from the Ministry of Education to distribute to parents/guardians.
 - **Professional Development Day** – January 18th (next Monday). School is not in session for students.
 - **Mid-Year Written Reports** – There is a new way of writing reports online this year. Teachers are working together, helping each other, following district guidelines and will have paper copies of reports ready for parents/guardians on Friday, January 29th. These will be somewhat similar to the format that most parents have received in the past two years. If parents/guardians have questions, please contact teachers.
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- BUDGET Report – Julia absent this evening. Report presented by Rose with Julia's note that the Amazon Gift Cards from Shopfunds were not available in time, so were refunded to us and Julia went and purchased the correct number of Amazon cards from Shoppers Drug Mart to replace them. Julia was refunded the cost of the cards (\$950) No income made on the Amazon but we are grateful for Julia for her quick solution to get the Shopfunds orders distributed on time.

- Communications Update - Bilyana : nothing urgent to report, but she is prepared to send out any extra communication to parents with regards to the upcoming Pink Shirt Day details
- Parent Survey Results & Possible Future Directions – Ali absent this evening. No discussion
- Special Pink Shirt Fundraising
 - Feb 24, 2021
 - Reuse Canuck Volleyball - AGREED
 - Too late now to try and get kids to contribute their ideas in a call-for-art.
 - Shelley commented and showed a cute simple rainbow shirt design her sister had sent a photo of and group agreed something like this with our LB logo would be nice.
 - Design Ideas – Melissa will come up with a shirt design incorporating the Lord Beaconsfield Logo and a simple Rainbow of sorts. Agreed that THREE colour design would be okay. Lani, Kathy and Rose will all email Melissa any LB logos and information we can find to assist in the design process.
 - PAC will use funds to cover cost of shirt, approx. ~ \$7/shirt
 - We will still reach out to parents VIA SchoolCashOnline method of payment for a donation like we did with the Remembrance Day poppy donations. No handling of cash please.
 - Funds will be used to create a « Buddy Bench » or be put towards some other related cause
 - Lani has very kindly offered to a) put it out to teachers/support staff for any ideas on what to put money towards related to the cause, and b) put a call in to Jeff at the VSB to inquire if repurposing an existing bench on the school grounds could be transformed to become a form of Buddy Bench.
 - Rose will put together a paper form to let parents know about the PINK SHIRT DAY, the shirts their child will be receiving courtesy of the PAC, and the “order form” to request the sizing for their child. It will also advise about the online option to donate towards the charity/bench/cause we choose.
 - DEADLINES:
 - TUE, JAN 19th or sooner: Lani to get ideas from staff and inquire about bench options -- forward to ROSE
 - TUE, JAN 19th or sooner: Melissa to have a design for the tshirts done for Rose to send out to the group and Lani for approval.
 - THU, JAN 21st: Rose to compile the form for parents and submit draft to Lani for approval -- include canuck volleyball size references/dimensions, the logo, the donation cause/bench idea final, and deadline for sending in their t-shirt size
 - MON, JAN 25th: Lani will have the forms available (paper format) for sending home to the parents --- distributed by Teachers
 - FRI, JAN 29th: possible early form return deadline??
 - WED, FEB 3rd: Forms must be in. We may ask teachers to please make a judgement call on sizing for any child that has not returned a form, so that the child can be included in the shirt offering.
 - THU, FEB 4th: PAC needs all the forms and information to send to Canuck Volleyball --- who takes this on? Shelley? Ali?
 - FRI, FEB 5th SHIRT ORDER GOES IN TO CANUCK VOLLEYBALL (Melissa would have already sent logo in to Canuck Vball for them in advance)
 - ____: SHIRTS NEED TO BE PICKED UP AND SORTED????

- _____: shirts distributed. Q: Will shirts go home the day before? or do the kiddos get their shirts on the morning of **Pink Shirt day FEB 24th** at school in the classroom??? to discuss!

- Greeting cards - Lani/Kathy no updates on this yet

Meeting adjourned by 8pm.

OUR NEXT PAC MEETINGS:

Wednesday, February 10, 2021 @ 7pm on Zoom.

Wednesday, March 19th, 2021 @ 7pm on Zoom.

ADDENDUM POST-MEETING EMAIL NOTES REGARDING PINK SHIRTS:

Jan 14th email discussion if we could have some kind of online form for parents to submit their child shirt size. Julia asked Canuck Volleyball and the answer is YES!

A website can be set up within a couple of days of receiving the finalized design. They will not start sooner than this but we will want to give at least a full week or so for orders to be placed They are using the Shopify platform now for ordering which is different from what was used for our past Spirit Wear orders.

The website will be accessed by a password which will be communicated once setup. It will be set up for zero pricing and require students to input their name and size with a dropdown box option of their classroom teacher. This way, the orders can be sorted by classrooms. **The site will also have a picture of the shirt, a picture of the sizing guide as well as a new tool to help determine sizing based on height and weight. There's an added cost to the sorting which will be reflected in the pricing of the shirts but I recommend we have them do it for administrative ease and efficiency seeing they are setting up the online ordering for us.** As for delivery or pick-up of the order when ready, that can be determined later.

Lani - please provide a list of the classroom teachers for setting up the dropdown box option. I will leave it with you to decide whether the teacher's shirt order be input with their class or under a category of "STAFF". And yes - I am all for the staff having shirts as well!

**** LANI VERY KINDLY PROVIDED JULIA WITH THE LIST OF CLASSROOM TEACHERS AND PERTINENT INFORMATION NEEDED FOR THE ONLINE FORM.**

**** LANI WILL ALSO LOOK INTO IF THE DONATION FUNDS CAN BE COLLECTED VIA BEACONSFIELD SCHOOLCASHONLINE SYSTEM AND JUST BE PUT TOWARDS THE DESIRED CAUSE, AND AVOID US HAVING TO RUN IT THROUGH THE PAC SINCE IT WILL BENEFIT THE SCHOOL OR A SPECIFIC CAUSE.**